**Bloomingdale Economic Development Commission (EDC) Meeting Minutes**

**Meeting Date:** 1/26/2017

**Time:** 7:00pm

**Location:** Council Chambers

**Present:**

* John Graziano
* Jenn Ellis
* Nadia Hussain
* Travis Sullivan
* Matt Zaccone
* Suzanne Osborne
* Paul Laman

**Absent with Notice:**

* Elisa Kolenut

**Absent without Notice:**

**Additional:**

* Mayor Dunleavy
* Councilmember D’Amato

**Meeting Discussion:**

* Approved December meeting minutes.
* Spoke of the welcome packet. The EDC has reached out to many businesses at this point and has received interest from nearly every business. The EDC will coordinate our efforts by keeping a running list of businesses which have been visited and who have provided advertisements. This list will be kept on a new Google Doc webpage. Travis Sullivan to setup the document.
  + Set 2/28/17 as the deadline to have all advertisements in.
* Councilmember D’Amato informed the EDC that Mark Lime has listing of businesses and requested to have a copy of the listing provided to the EDC. The EDC will use this listing as an updated database of businesses.
* The EDC approved the concept of hand delivering the welcome packet to new residents. The Borough tax office will notify John Graziano and Mayor Dunleavy. John Graziano will coordinate amongst the EDC who will be available to hand deliver the packets with the Mayor.
* Discussed the Borough’s new rehabilitation ordinance. Brainstormed ideas for spreading awareness of the ordinance.
  + Jenn Ellis to post on the EDC Facebook page.
* Discussed the EDC Facebook page, right now there are three administrators. More can be added in the future. We would like to encourage everyone in and out of the Borough to comment on local businesses. This page will also serve as a platform for the Borough businesses to directly make posts to the Facebook page. Need to determine how to coordinate this effort given potential limitation of Facebook.
* Discussed concerts in the park. Borough businesses that wish to sell products do not need to apply for a permit since they are already approved by the Board of Health to operate. EDC can help to get local business support. At first, this may be a joint effort with another department or Commission within the Borough.
* The EDC will draft a write-up with visuals for the concept of a small town theme. This write up will be shared with a sub-committee of the Planning Board for further consideration.
* Discussed redevelopment efforts for Main St.
* Discussed 100th anniversary committee and having one or two members of the EDC on the committee. The next meeting for the 100th anniversary committee is March 9th.

**Action Items for Next Meeting:**

* John Graziano to re e-mail the business letter concerning the Facebook page and free advertising available for businesses.
* Travis Sullivan to establish Google Docs database.
* Jenn Ellis to post the ordinance on the EDC Facebook page when the page is fully operational.